

Conflict of Interest Certification

I _____ have been selected as the authorized designee of requisitions for the office of _____. This position may include the gathering of data and pricing for a pending purchase. By my signature below, I hereby certify:

- (A) To the best of my knowledge and belief, no conflict of interest exists that:
 - (1) Diminishes my capacity to impartially and objectively gather competitive price quotes.
 - (2) Has the potential to result in a biased opinion or unfair advantage; or
 - (3) Prevents me from gathering any price quote submitted solely on its merits and in accordance with the Spartanburg County Procurement Ordinance.
- (B) In determining whether any conflict of interest exists, I have considered all of the following factors that might place me in a position of conflict, actual or apparent with the Procurement Ordinance:
 - (1) My relationship with any potential contractor, subcontractor or direct competitor of any potential contractor under consideration by the Procurement Office.
 - (2) My stocks, bonds other financial or political interest or commitments;
 - (3) My employment and business arrangements (past, present and under consideration); and
 - (4) To the extent known by me, the financial interests, employment and business arrangements of members of my immediate family.
- (C) I have a continuing obligation to disclose any circumstance that may create an actual or apparent conflict of interest. If I learn of any such conflict, I will report it immediately to the Procurement Officer. I will perform no more duties related to price quoting until I receive instructions on the matter.
- (D) I have read and understand the requirements of the Ethics, Governmental Accountability, and campaign reform act (State Ethics Act) and the Spartanburg County Ethics Policy Statement.
- (E) I understand that any actual or apparent conflict of interest, however innocent, may result in my removal from this position.

(Signature)

(Name)

(Date)