

FY 2018/19 Tentative Operating & CIP Budget Calendar

Wednesday September 6, 2017	CIP project submission forms and instructions distributed
Thursday September 14, 2017	CIP Commencement Meeting/training session for departments
Monday October 30, 2017	CIP project submission due to Budget Management
Wednesday November 1, 2017	CIP Project Review Committee begin review and rating of CIP submissions
Friday November 17, 2017	Grants-in aid applications available online
Monday December 11, 2017	Budget Commencement Meeting for department heads, elected & appointed officials
Monday December 11, 2017	Budget submission forms and instructions distributed
Tuesday January 16, 2018	Operating Budget requests due to Budget Management, including: new initiative requests, personnel change requests, fee review or change request, and grant-in-aid applications
Monday January 22, 2018	Operating budget review, analysis and summary preparation begins Department budget review meetings with budget staff begin
Monday February 19, 2018	Department budget review meetings with Administration begin
Monday April 16, 2018	Operating budget first glance presentation to Council – estimated revenues and departmental budget requests
Wednesday May 2, 2018	Operating and CIP recommended budget overview for department heads, elected & appointed officials
Thursday May 3, 2018	Council Work Session <ul style="list-style-type: none"> • Recommended operating and CIP budget overview presentations • 1st Reading of recommended operating and CIP budget ordinances
Saturday May 5, 2018	Public hearing notice published for operating & CIP recommended budgets
Monday May 21, 2018	Council Meeting – regularly scheduled <ul style="list-style-type: none"> • Public hearing of operating & CIP budget ordinances • 2nd Reading of operating & CIP budget ordinances • Proposed fee changes distributed
TBD	Council Work Session
Monday June 18, 2018	Council Meeting – regularly scheduled <ul style="list-style-type: none"> • 3rd Reading of operating & CIP budget ordinances • Adoption of fee resolution